

## Questionnaire

Answer the following questions as best you can. The more information you provide, the easier it will be to build your puzzle. *All information will be kept confidential.*

Email your info to:     elizabeth@giveacrossword.org  
                                  or ekhinshaw@aol.com  
Or, fax this form to:     888-705-5360

### Basic Information

1. Your name
2. How and when to reach you with questions (email is preferred)
3. Describe the occasion for which the puzzle is designed
4. When is the occasion?
5. How skilled are the solver(s) of this puzzle (the main person(s) for whom it is intended)?  
What degree of difficulty do you think is best?
6. How many copies will you need?
7. What is your paper color preference (white, light gray, cream)?

### Content

8. If it is not identified above, what should be the “theme” of this puzzle?
9. If the puzzle must include the name of a person or the names of people in a group, list those names. Provide as many options as possible for each name: first names, last names, acceptable nicknames, middle initials.
10. For proposals or other messages, please provide the exact wording you would like used.
11. If the puzzle is built around an occasion – such as a birthday – list some words or short phrases that you would like to see included.
12. For any puzzle, list some hobbies, interests or areas of knowledge of the person(s) for whom this puzzle is intended.
13. You will have a chance to review the puzzle before it is complete. However, if there are any topics or names that must not be included in the puzzle, please list those here.